

Privacy Policy

Your right to privacy is very important. Livedrive recognise that when you choose to provide us with information about yourself, you trust us to act in a responsible manner. We believe this information should only be used to help us provide you with a better service. That's why we have put a policy in place to protect your personal information. Below is a summary of our policy.

By submitting personal data manually or in electronic form to this web site, or by using this site, you give your consent that all personal data you submit may be processed in the manner and for the purposes described below.

What personal information do we collect? When making a purchase with Livedrive, we will collect your contact information, which includes name, address, email address and phone number, as well as payment information. When you become a Livedrive customer you automatically subscribe to electronic newsletter and special offer promotions.

This site uses ClickTale web analytics service. ClickTale may record mouse clicks, mouse movements, scrolling activity as well as any text you type in this website. ClickTale does not collect personally identifiable information that you do not voluntarily enter in this website. ClickTale does not track your browsing habits across web sites which do not use ClickTale services.

We use this information collected by the ClickTale service to enhance the user experience, you may however choose to disable this Service at <http://www.clicktale.net/disable.html>.

Protecting your privacy We will take appropriate steps to protect your privacy. Whenever you provide sensitive information (for example, a credit card number to make a purchase), we will take all reasonable steps to protect it, such as encrypting your card number. We will also take reasonable security measures to protect your personal information in storage. Credit card numbers are used only for payment processing and are not retained for marketing purposes.

On occasion, we may need to provide your name and delivery address to third parties that Livedrive may use for the purposes of delivering specific services to you (e.g., customer support.). We will not provide any of your personal information to other companies or individuals for marketing purposes without your permission.

Livedrive may provide links to third party sites. Since we do not control those websites, we encourage you to review the privacy policies of these third party sites.

Uploaded files Livedrive is an online storage service and as such provides the facility for you to upload and store text files, documents, images, videos and other digital content. We have strict internal procedures and systems in place to ensure that Livedrive staff and others cannot access or view this digital content. We will never disclose this content to any third party unless in receipt of a valid court order requiring us to do so.

Use of cookies Livedrive uses cookies for various reasons, for example, cookies enable us to track information during the domain name registration and package sign-up process. These cookies do not track individual information. Cookies from Livedrive can only be read by Livedrive. If you choose to disable cookies in your browser, you will not be able to carry out a transaction with Livedrive.

If you do nothing other than read pages or download information while using this web site, we will capture and store information about your visit. This information will not identify you; it relates to:

- the Internet domain (e.g. www.company.co.uk) and IP address from which you access the web site
- the type of browser (Internet Explorer or Netscape) and operating system (Windows, UNIX) you use
- the date and time of your visit
- the pages you visit
- the address of the web site from which you linked to us (if applicable).

Data storage in the U.K. Any information that Livedrive needs to store and process will be carried out on databases located in the UK, and in full compliance of the Data Protection Act.

We use this information to make each visit more rewarding, and to provide us with information to help improve our service. We do not know (and do not want to know) the identities of people who visit us in this way.

How can you update the personal information you have provided to us? You can help Livedrive maintain the accuracy of your information by notifying Livedrive of any changes to your address, title, phone number or e-mail address. You can do this by updating your personal details from within your Livedrive Control Panel.

The personal information we collect and maintain will be subject to the version of the Privacy Policy in effect at the time of collection. We reserve the right to change the Privacy Policy from time to time and will provide notice of these changes on the Privacy Policy pages of our web site. You should make sure you periodically review the Privacy Policy to make sure it meets your needs.

Information Disclosure Policy

Personal and account information Livedrive will not otherwise disclose its customers' personal and account information unless Livedrive has reason to believe that disclosing such information is necessary to identify, make contact with, or bring legal action against someone who may be causing harm or interfering with the rights or property of Livedrive, Livedrive' customers, or others, or where Livedrive has a good faith belief that the law requires such disclosure.

Electronic communications Livedrive also will not, except for reasons stated below, disclose to third parties the contents of any electronic mail or other electronic communications that Livedrive stores or transmits for its customers. The circumstances under which Livedrive will disclose such electronic customer communications are when:

- it is necessary in order to provide service to the customer;
- it is necessary to protect the legitimate interests of Livedrive and its customers;
- it is required to cooperate with dispute policies, court orders, warrants, or other legal processes that Livedrive determines in its sole discretion to be valid and enforceable
- it is necessary to provide to a law enforcement agency when the contents are inadvertently obtained by Livedrive and appear to pertain to the commission of a crime.

Livedrive disclaims any intention to censor, edit or engage in ongoing review or surveillance of communications stored on or transmitted through its facilities by customers or others. Livedrive will, however, review, delete or block access to communications that may harm Livedrive, its customers or third parties or otherwise infringe the rights of third parties. The grounds on which Livedrive may take such action include, but are not limited to, actual or potential violations of Livedrive' Acceptable Use Policy.